

# Rental Rates

(see HS Auditorium and/or Outdoor Athletic Facilities / Boliantz Stadium for specific information for those venues)

## Types Of Rentals

Rental rates are assigned according to the classification of the renting group or organization. School activities will always be given the first priority when scheduling facilities. The rental classifications are as follows:

- Group A:** Defined as groups organized and created solely through the existence of the school such as, and extended to, the following Nordonias Hills City School District groups: Girl Scouts, Brownies, Campfire, Boy Scouts, Cub Scouts, Safety Town, DARE, and youth athletic organizations, PTA/PTSA organizations, Nordonias Band Aides and Nordonias Athletic Boosters.
- Group B:** An open (non-discriminatory) Nordonias Hills City School District community group whose purpose is largely to promote the general welfare of the community such as YMCA, YWCA, social, church or recreational groups, community bands, adult athletics and business associations.
- Group C:** Any non-discriminatory group not meeting the requirements of Group A or Group B.

## Rental Rates

**Group A organizations:** No rental fees will apply for use of the facilities with the exception of additional fees related to the use of the High School Auditorium\*. A labor fee for custodial personnel will be assessed when our staff incurs overtime due to your group's activity on weeknights. Weekend custodial rates will be billed at time-and-a-half on Saturday and double-time on Sunday when no school sponsored activity is running concurrently with your event.

Facility	Group B	Group C
Classrooms, Libraries, Music Rooms, Art Rooms	\$4.00 per hour	\$50.00 per hour
Elementary School Gyms	\$10.00 per hour	\$65.00 per hour
Middle School Gyms High School Gyms	\$10.00 per hour	\$100.00 per hour \$100.00 per hour
Elementary Multi-Purpose Rooms	\$5.00 per hour	\$50.00 per hour
Middle School & High School Cafeterias	\$15.00 per hour	\$50.00 per hour
Elementary, Middle School & High School Kitchens	\$8.00 per hour plus labor	\$50.00 per hour plus labor

### All Groups:

Charges for custodial and maintenance staff will be assessed if we open a facility outside of the normal operating hours specifically for your group's activity, i.e., snow/ice removal. Weekend rates will be billed at time-and-a-half on Saturday and double-time on Sunday when no school sponsored activity is running concurrently with your event.

A food service employee must be employed for rentals of all kitchen facilities.

## **Invoicing and Payment of Fees**

Renters will be invoiced for the actual time space is used. It will be the responsibility of the activity supervisor to sign off on the building log sheet immediately following your event. This extra step is to ensure accuracy in the information being billed and thus protect all parties involved as groups occasionally will over-run their allotted time, finish early or make last minute changes in the space requirements. The log serves as a chance for the activity supervisor to finalize the information so that corrected invoices need not be issued.

Please be considerate of the 48 hour cancellation rule. Due to limited space and high demand, your consideration in this regard is appreciated. The Nordonias Hills City School District reserves the right to charge applicable fees for any "no-show" events.

We make every attempt to curtail custodial charges for groups that have building time which overlaps with another outside group or have an event running concurrently with a school-related function. Groups will be responsible for a labor fee when:

- a. Custodial and/or maintenance personnel incur overtime due to your group's activity on weeknights.
- b. Your group is using space(s) outside of normal operating hours. Weekend custodial and/or maintenance rates will be billed, including set-up and clean-up time, at time-and-a-half on Saturday and at double-time on Sunday.
- c. Snow removal is required to open a building outside of normal operating hours specifically to accommodate your activity.
- d. Cafeteria staff or the auditorium manager is required for your event.

Renters agree to make final payment to the Business Office within thirty days of the final invoice. In the event that payment of fees is made by check and said check is returned for insufficient funds, account closed or other similarly related circumstance by the respective financial institution, the Treasurer will make every reasonable effort to obtain indemnification to replace the returned check. Additionally, the Treasurer is authorized to assess a service charge for each respective check. The service charge will be in addition to the amount owed for the returned check.

District-owned equipment is not included in the direct or indirect costs and shall be charged to the renting group based on request and type of equipment.

The Nordonias Hills City School District reserves the right to request payment of estimated fees in advance and to deny use of any facility due to failure to pay charges or fees.

BOE approved 5/20/2024